



# Department of Property & Procurement

Government of the United States Virgin Islands

3274 ESTATE RICHMOND, CHRISTIANSTED, U. S. VIRGIN ISLANDS 00820

8201 SUB BASE, 3RD FLOOR, ST. THOMAS, U. S. VIRGIN ISLANDS 00802

ST. CROIX MAIN OFFICE: 340.773.1561 | ST. THOMAS MAIN OFFICE: 340.774.0828

ST. CROIX FAX: 340.773.0986 | ST. THOMAS FAX: 340.774.9587

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July 26, 2020

**AMENDMENT #1- IFB047GVIT20 (S)–** Qualified vendors to furnish all labor, tools, equipment, and supplies necessary to provide **Landscaping Service to Various Agencies of the Government of the Virgin Islands in the St. Thomas/ St. John District.**

**INSERT:** Continuation Sheet for the Virgin Islands Department of Education to include Attachment A and Scope of Work of each location.

**DELETE:** Old Due Date Information of Wednesday, August 5, 2020 @ 10:00 am

**INSERT:** New Due Date Information of Friday, August 14, 2020 @ 10:00 am

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.

BIDDERS MUST ACKNOWLEDGE RECEIPT OF THIS AMENDMENT WITH THEIR BID PROPOSAL.

<div>Standard Form 86 November 1949 Edition General Services Administration Fed. Proc. Reg. (41 CFR) 1-16.107 36-104. Rev. 3-18-08</div>		<div>CONTINUATION SHEET LANDSCAPING SUPPLY CONTRACT - 2021</div>		<div>Contract, Order, or Invitation No. (As Applicable)</div>		<div>Page</div>
				<div>IFB047GVIT20 (S)</div>		
Item No.	DEPARTMENT OF EDUCATION	QTY	UNIT	UNIT PRICE	AMOUNT	
<u>1</u>	Charlotte Amalie High School: Parking lot to building A, rear parking lot, around trailers to building A, western front area by adjacent to street, and all other vegetation South of building A and as marked on Arieal View (highlighted in yellow)	10	Month	\$ _____		
<u>2</u>	Ivanna Eudora Kean High School-Entire campus as marked on Aerial View	10	Month	\$ _____	\$ _____	
<u>3</u>	Bertha B. Boschulte Middle School- Entire campus marked on drawings highlited in yellow. Field Area: Sloped and flat areas East of drive way to rear of campus, bordered by concrete retaining wall	10	Month	\$ _____	\$ _____	
<u>4</u>	Joseph Sibilly Elementary: General Areas: Main campus, main campus parking lot, Sibilly Annex – general areas as shown on drawings. Play Ground Area: Sloped and flat areas East of drive way to rear of campus, bordered by concrete retaining wall	10	Month	\$ _____	\$ _____	
<u>5</u>	Lockhart K-8: General Areas: Parking lot, planters within school, courtyard, outside buildings on all sides: Entire campus as marked on Aerial View	10	Month	\$ _____	\$ _____	
<u>6</u>	Joseph Gomez Elementary General Areas 1: Lower campus to Laga warehouse gate, basketball court chain link fences, gutter from North Berne building to adjacent to field General Area 2: Main and upper levels of campus, around old building, sloped area between buildings, 10’ above retaining wall on upper level, parking lot and behind cafeteria Track and field Area: Includes sloped area from access road to field, triangle in turn around, area behind children pick up (opposite barber shops) General Areas: Parking lots, between buildings, 15’ clearance on low side of buildings Basketball courts and access to courts: pathway to courts and 10’ on all sides of courts. Entire campus as marked on Aerial View	10	Month		\$ _____	
<u>7</u>	Yvonne Bowsky Elementary School General Areas: Parking lot, hedges, field, center courtyard, rear access hillside, gutter debris clearing( both sides) around Modular Trailers and below Treatment Plant.Entire campus as marked on Aerial View	10	Month	\$ _____	\$ _____	
<u>8</u>	VIDE Main Complex, Day Adult Education (Garden Street), Jarvis Annex (Polyberg)	10	Month	\$ _____	\$ _____	
<u>9</u>	Edith Williams Alternative Academy. Entire campus as marked on Aerial View	10	Month	\$ _____	\$ _____	
<u>10</u>	Ralph O. Wheathley Skill Center (Kirwan Terrace)Entire campus as marked on Aerial View	10	Month	\$ _____	\$ _____	
<u>11</u>	Ulla Muller Elementary School. Entire campus as marked on Aerial View	10	Month	\$ _____	\$ _____	

**Virgin Islands Department of Education Landscaping Services**  
Scope of Work

**Location of Work:**

The services are limited to the following campuses.

1. Charlotte Amalie High School
2. Ivanna E. Kean High School
3. Bertha C. Boschulte Junior High School
4. Joseph Sibilly Elementary School and Annex
5. Herbert Lockhart Elementary School
6. Joseph Gomez Elementary School
7. Yvonne Bowsky Elementary School
8. Ralph O. Wheatley Skill Center
9. VIDE Main Complex, Day Adult Education, Jarvis Annex
10. Edith Williams Alternative Academy
11. Ulla Muller Elementary School

**Existing Conditions:**

The hardscape of each campus is made up of paved parking lots, walkways, and landscaped areas. The landscaped areas are made up of various amounts of lawns, ornamental plants, hedges, shrubs, large trees, and undisturbed natural vegetation areas. The landscaped areas require periodical cutting, clearing, and cleaning to maintain a visually pleasing appearance. The areas of natural occurring vegetation weeds (guinea grass and wild tamarind) grow wild. These areas will require cleaning but at a different frequency of the areas between buildings and within student walking areas

All work shall be performed in accordance with VIDE's Landscaping Services Scope of Work.

The following shall be the responsibilities of the selected Contractor:

1. Stump out guinea grass, remove weeds, weed eat low grass areas.
2. Shape all hedges and ornamental plants inside fence lines.
3. Trim large trees between buildings protruding into walking areas, and over roofs.
4. Prune branches that appears dying, dead, or rotten.
5. Clean vines from fences and any vegetation on buildings.
6. Remove all vegetation from property and blow clean paved areas.

Potential bidders will be required to submit itemized costs for particular areas of a campus.

1. CONTRACTOR'S BID SHALL BE DISQUALIFIED IF ITEMIZED BID SHEET IS NOT FULLY COMPLETED WITH BOTH MONTHLY AND TOTAL ANNUAL COST
2. ATTACHED ARE SITE PICTURES, OUTLINING AREAS WHERE LANDSCAPING SERVICES ARE REQUIRED.

**Maximum Allowable Limits**

Landscape areas shall be kept below the maximum allowable limits for the components of the campus. The limits for these components are as follows.

- Grass areas/ lawns shall be kept below 6" above grade
- Hedges / ornamentals shall be kept within 9" of its shape
- Small trees shall not block visibility or create hiding
- Larger trees shall not extend over roofs

It will be the responsibility of the successful contractor to visit the site on a routine basis, inspect the campus for growth and appearance. Once it has been determined that the grounds has exceeded the allowable limits, the successful contractor will request authorization to perform the necessary services. The DOE will issue written authorization to perform said services. These written authorizations shall accompany any invoice and the invoice shall match. The contract period will be for one year with a one-year option to renew (October 1, 2020 – September 30, 2021). These services will be billed for on a monthly basis.

October  
November  
January  
February  
March  
April  
May  
July  
August  
September

**Allowable time of Performance:**

The vendor shall be committed to the following time constraints:  
School Days: After 4:00 PM  
Weekends: No restrictions  
School Holidays: No restriction



Skill Center



MAP FOR REFERENCE ONLY  
NOT A LEGAL DOCUMENT

US Virgin Islands makes no claims and no warranties, expressed or implied, concerning the validity or accuracy of the GIS data presented on this map.

Geometry updated 06/2018  
Data updated 06/2018



Lockhart K-8

US Virgin Islands

August 23, 2019



MAP FOR REFERENCE ONLY  
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Geometry updated 06/2018  
Data updated 06/2018





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Helber Hastert & Fee

Ulla F. Muller Elementary

Date: 3/8/2013



0 25 50 100 150 200 250 Feet





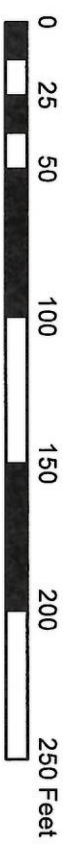


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Helber Hastert & Fee

Yvonne E. Milliner-Bowsky Elementary

Date: 3/8/2013











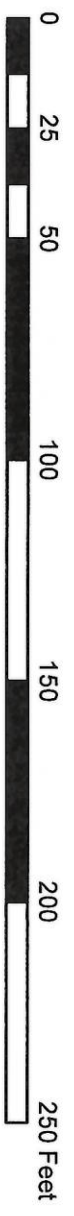
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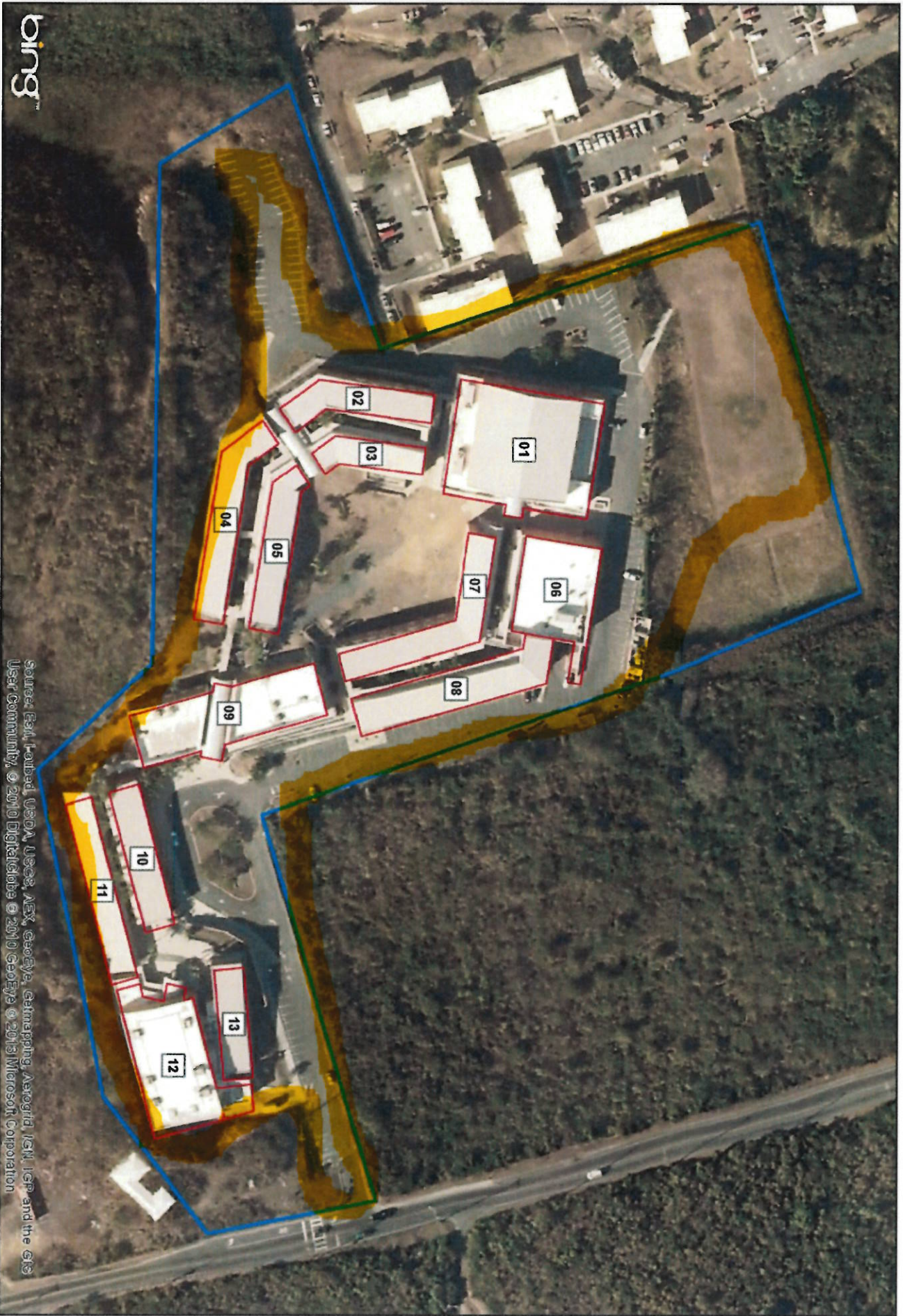
Helber Hastert & Fee

Edith L. Williams Alternative Academy

Date: 3/8/2013







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**Helber Hastert & Fee**

**Bertha C. Boschulte Middle School**

Date: 3/8/2013



0 25 50 100 150 200 250 Feet







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Helber Hastert & Fee

Gladys A. Abraham Elementary

Date: 3/8/2013

